



## Training Curriculum Developer

Are you an experienced Curriculum Developer who is looking to build on your strong track record of designing and developing training course curriculum with an opportunity to make a real difference in the lives of Indigenous people within a strengths-based environment?

**If so, let's talk!**

### Organization Description

Thunderbird Partnership Foundation is a national non-profit organization serving First Nations in Mental Wellness. Our mandate is set by three frameworks:

1. Honouring Our Strengths: A Renewed Framework to Address Substance Use Issues Among First Nations People in Canada
2. Indigenous Wellness Framework
3. First Nations Mental Wellness Continuum

Our core stakeholders are First Nations communities and the network of First Nations adult and youth treatment centres. To support our mandate, Thunderbird has two office locations, one based in a First Nations community in southwestern Ontario, and the other in the city of London, Ontario.

### Your opportunity

- As a Thunderbird Partnership Foundation Training Curriculum Developer, you will develop, design, and update instructional material, coordinate the implementation of courses, and complete course assessments utilizing standards to assess the effectiveness of the courses within a fast paced First Nations organization.
- You will work on a team with others like yourself who are dedicated to work which has real value and meaning in the lives of others.
- You will apply your experience, skills, talents, and passion for the benefit of others while learning from the expertise of your wellness focused team.
- You will enjoy the satisfaction that comes from knowing that your work is much more than just a job.
- You will work with staff who are kind, supportive, encouraging and caring.

As the Thunderbird Partnership Foundation Training Curriculum Developer, you will

- work in collaboration with the Training and Education Team to develop courses using best practices in a range of instructional modes ensuring quality assurance and maintaining the integrity and quality of the program;
- use a foundation of Indigenous Knowledge and various training methods to ensure maximum impact and benefit for participants; and
- ensure the usage of virtual on-line platforms and onsite learning to guide the process of knowledge transfer of best practices, expertise, tools, and resources.

### Job Requirements

Bachelor's Degree in Education, Curriculum and Instruction, or related field AND Certification as Curriculum Developer eligibility AND 5 years' experience in curriculum design, assessment, and development

OR

Master's degree in Education, Curriculum and Instruction, or related field AND Certification Developer eligibility AND 2 years' experience in curriculum design, assessment, and development.

Knowledge and experience in one or more

- Digital learning and authoring tools e.g., Articulate Suite (Studio and Storyline), Camtasia, Captivate,
- Learning Management Systems (UltiPro would be ideal)

AND

- Fluency in a First Nations language is a definite asset
- Sound understanding of principles and trends regarding the development of curriculum
- Sound understanding of curriculum development and instructional design within an outcomes-based framework



- Skills in researching and evaluating standards in online learning, web-based platforms, and curriculum development
- Effective research and design skills with attention to accuracy and detail
- Knowledge of protocols and ethical practices relating to working with First Nations
- Cultural competence and ability to interact effectively within First Nation communities/societies
- Cultural and linguistic competency appropriate to service area
- Knowledge of protocols and ethical practices relating to working with First Nations
- Knowledge of First Nations traditions and customs including natural healing is a definite asset
- Knowledge of various methods of teaching and instruction
- Experience in developing a blended learning curriculum
- Excellent writing and public speaking skills, outstanding organizational and planning abilities
- Above average knowledge in technical writing and knowledge of various needs assessment and research methods
- Able to solve problems independently, manage projects and utilize creative problem-solving skills
- Strong interpersonal, relationship building and conflict resolution skills
- Works well within a team and a highly collaborative environment
- Ability to work in a fast-paced work environment and manage competing work demands
- High level of professionalism and able to always maintain confidentiality
- Strong knowledge of learning management systems and web/digital delivery tools
- MS Office proficiency
- Ability to access work sites not accessible by public transportation

If this sounds like the right fit for you, please email your **resume and cover letter** for confidential consideration via this link: [Training Curriculum Developer](#)

Thunderbird Partnership Foundation (NNAPF)  
22361 Austin Line  
Bothwell, ON N0P 1C0

**Closing date:** Open until filled.

We value the importance of diversity and dignity in the workplace and are committed to developing inclusive, barrier-free recruitment and selection processes and work environments.

If you require accommodation during the recruitment and selection process, please let us know. We thank all applicants for their interest; however, only those candidates who are selected for an interview will be contacted.

To request a full job description, please contact: Annette Howlett at [ahowlett@thunderbirdpf.org](mailto:ahowlett@thunderbirdpf.org)