



# Caldwell First Nation

14 Orange Street, Leamington, Ontario N8H 1P5

Phone: 519-322-1766 Fax: 519-322-1533

Posted Friday, March 15, 2019 at 5:00pm

Until Wednesday, April 10, 2019 at 4:00pm

Tentative Interview Date: Monday, April 15, 2019

**Position:** **MENTAL HEALTH WELLNESS AND OUTREACH WORKER**

**Department:** **HEALTH**

**Report To:** **HEALTH PROGRAMS COORDINATOR**

**Status:** **FULL-TIME CONTRACT POSITION**

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## Job Summary:

The Mental Health Wellness and Outreach Worker is responsible for program development, community engagement, and service delivery to the citizens of Caldwell First Nation. A key component of this position is relationship building/engaging skills in an effort to make positive changes in their lives. The Mental Health Wellness and Outreach Worker is responsible for providing support to clients to link them to appropriate mental health, life skills, and healing programs and services as required.

## Principle Duties & Responsibilities

- Plan and implement the delivery of programs and activities for all age demographics.
- Respond to crises, in a non-clinical capacity, and refer clients to other resources as appropriate.
- Collaborate with other departments on working with citizens to help them identify steps to achieve their goals.
- Deliver presentations and workshops as required with at least one engagement for the community on a monthly basis.
- Perform other duties as required by the Health Programs Coordinator within the scope of the responsibilities of this position.
- Perform other duties as reasonably required.

## Qualifications

- College Diploma or University Degree from a recognized post-secondary institution in community development, mental health, child and youth services, or a related field, **OR**
- Ontario Secondary School Diploma or a General Education Diploma (GED) and two (2) years' experience working with children and youth.

- Experience in engaging First Nations considered an asset.
- Strong critical thinking skills, conflict resolution skills, and ability to work both independently and within team setting.
- Excellent written and verbal communication skills in developing and delivering activity plans.
- Effective and well-developed interpersonal skills and ability to maintain positive working relationships.
- Strong organizational and time management skills with the ability to multi-task and meet deadlines with accuracy and attention to detail.
- Knowledge, skill and experience in advocacy, crisis intervention, and conflict resolution.
- Experience in program planning, development, and evaluation.
- Ability to be creative and innovative.
- Confident and consistent decision-making skills.
- Ability to work independently and as a team member.
- Ability to balance demands and priorities and to manage effectively.
- Valid Ontario Driver's Licence, auto insurance and reliable transportation.
- Working experience and knowledge of Excel, Word, and PowerPoint programs and applications.
- Ability to work flexible hours and outside of office hours at times as needed.
- Current Vulnerable Sectors Police Clearance.
- CPR and First Aid Certification.
- Class G Drivers Licence.

**Applications MUST Include:**

- Current cover letter.
- Current resume.
- Three references on your behalf with appropriate contact information. One should be your current or most recent employer.

**Criminal Record and vulnerable sector check will be required from the successful applicant.**

**Please submit cover letter and resume to:**

***Tammy Jolicoeur, Executive Assistant***

Caldwell First Nation

14 Orange Street

Leamington, ON N8H 1P5

[tammy.jolicoeur@caldwellfirstnation.ca](mailto:tammy.jolicoeur@caldwellfirstnation.ca)

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