

Community Wellness Policy Analyst

The Chiefs of Ontario is inviting applications for a Community Wellness Policy Analyst. The incumbent will support the Community Wellness Sector in analyzing, developing positions and working with the Policy and Relationship sector when it comes to legislation and regulations. The Community Wellness Policy Analyst will support the work in public health and mental health and addictions. Work cooperatively with the Health Team. Support the work of the community wellness sector as it relates to the Federal and Provincial partners in supporting First Nations to achieve their goals. To advocate for policy and legislative changes. Community Wellness Policy Analyst will report to the Manager, Community Wellness.

Location: Toronto

* Position will be remote/virtual until further notice.

Duties and Responsibilities:

- Work as a team member within the Community Wellness Sector and Health Department
- Support the work of Trilateral Mental Health and Addictions and Public Health Working group
- Support First Nations to identify policies and legislative changes;
- Collaborate with Federal and Provincial partners that will support First Nations to achieve their goals;
- Identify and advocate for policy and legislative changes that support First Nations goals.
- Provide support to the Senior Mental and Addictions Analyst with the Opioid Surveillance Research – support research and analysis of findings; identify policies and programs
- Provide support to the Lead for the Mental Health Scorecard – assist with the facilitation to access data
- Provide analysis, recommendations and briefing notes to the Ontario Chiefs Community on Health, Health Coordination Unit and Leadership when required.
- Facilitate, develop and conduct workshops with diverse group of individuals

Relevant Skills:

- Post-secondary education in related field (Bachelors, Masters of Public Health or Doctorate degree).
- At least to 2 to 5 year's work experience in policy develop and analysis.

- Experience in working with senior officials in both federal and provincial governments
- Experience in proposal development.
- Experience in; strategic planning and implementation
- Knowledge of First Nation traditions cultures and values; understand the history and relationship between First Nations and the Crown
- Previous work with First Nations communities in the Health field
- Excellent communication skills, including written and verbal.
- Capacity to work effectively independently and as a member of a team to complete assigned tasks and projects.
- Strong ability to analyze problems, recommend comprehensive solutions
- Must be able to prioritize tasks and meet deadlines, familiar with critical path planning and logistical requirements.
- Must be trustworthy, reliable and maintain confidentiality
- Critical thinking is essential.

DURATION: May 1st 2021 to March 31st 2022 (Possible renewal based on available funding)

APPLICATION DEADLINE: Open until filled.

Send letter of application, resume and include 2 references marked confidential to:

Email: opportunities@coo.org