



Facilitator Coach – Navigator

15 month contract position

Are you experienced in coaching and navigating training sessions and looking to build on your strong track record of supporting Train-the-Trainer provisional trainers and training facilitators? Are you eager to make a real difference in the lives of Indigenous people within a strengths focused environment?

If so, let's talk!

Thunderbird Partnership Foundation is a national non-profit organization serving First Nations in mental wellness. Our mandate is set by three frameworks:

1. Honouring Our Strengths: A Renewed Framework to Address Substance Use Issues Among First Nations People in Canada
2. Indigenous Wellness Framework
3. First Nations Mental Wellness Continuum

Our core stakeholders are First Nations communities and the network of First Nations adult and youth treatment centres. To support our mandate, Thunderbird has two office locations: one based in a First Nations community in southwestern Ontario, and the other in the city of London, Ontario.

Your Opportunity

As the Thunderbird Partnership Foundation Facilitator Coach-Navigator, you will

- provide high quality facilitation, coaching, and mentorship to program participants ensuring consistent quality learning experiences;
- lead participants through all the various complexities of virtual on-line platforms and virtual on-line learning and guide the process of knowledge transfer of best practices, expertise, tools, and resources;
- work in collaboration with the training team sharing best practices for Train-the-Trainer faculty development and effectual use of educational technology across a range of instructional modes;
- work on a team with others like yourself who are dedicated to work which has real value and meaning in the lives of others;
- apply your experience, skills, talents, and passion for the benefit of others while learning from the expertise of your wellness focused team;
- work with staff who are kind, supportive, encouraging and caring; and
- enjoy the satisfaction that comes from knowing that your work is much more than just a job.

Job Requirements

Education and Experience

Master's Degree in Education; Information Technology; Computer Science + 2 years' related experience

OR

Bachelor's Degree in Education; Information Technology; Computer Science and 5 years' work experience



Other Requirements

- excellent knowledge of on-line learning systems and web/digital delivery tools
- cultural competence and ability to interact effectively within First Nation communities/societies
- possess skills in researching and evaluating standards online learning; web-based platforms and curriculum development
- knowledge of various methods of teaching and instruction
- possess strong knowledge in technical writing
- knowledge of various needs assessment and research methods
- excellent writing skills in English and ability to communicate clearly
- hands on experience with MS Office
- experience working with First Nations, or an Indigenous organization is an asset
- fluency in a First Nations language is a definite asset
- knowledge of First Nations culture and customs including natural healing is a definite asset
- excellent interpersonal and communication skills (verbal and written)
- ability to work collaboratively with internal team and external stakeholders
- ability to function autonomously with minimal supervision, to be flexible and adaptable to change
- high level of professionalism and able to always maintain confidentiality
- creative, detail-oriented, and self-motivated with a strong work ethic and commitment to quality
- demonstrates strong organizational, time-management and multitask skills with ability to work on multiple assignments in a fast-paced, deadline-oriented environment
- able to access worksites not accessible by public transportation

If this sounds like the right fit for you, please email your **cover letter and resume** for confidential consideration. All applications will be screened based on the above qualifications and submission of a full application (cover letter and resume).

Thunderbird Partnership Foundation (NNAPF)
22361 Austin Line
Bothwell, ON N0P 1C0

Email: resumes@nnapf.com

Closing date: Open until filled.

We value the importance of diversity and dignity in the workplace and are committed to developing inclusive, barrier-free recruitment and selection processes and work environments. If you require accommodation during the recruitment and selection process, please let us know. We thank all applicants for their interest; however, only those candidates who are selected for an interview will be contacted.

To request a full job description, please contact Annette Howlett at ahowlett@thunderbirdpf.org