



Caldwell First Nation

14 Orange Street, Leamington, Ontario, N8H 1P5 Phone:
519-322-1766 Fax: 519-322-1533

Expression of Interest for Board Members

Caldwell First Nation is the shareholder of **Northwind Business Development Inc.** and is the economic business arm of Caldwell First Nation. We are currently accepting resumes for a **Board of Director** position. The board is the governing body of Northwind Business Development Incorporated LP. Its function is to oversee and manage the business affairs and set the strategic direction. As a board member you will be required to attend bimonthly and quarterly in-person committee meetings during the evening from 5:30pm to 7:30pm, as well as special Board Meetings that may occur once or twice a year, either in person or via Zoom. As a board member you will occasionally be required to attend in-person strategy sessions that will likely occur on weekends, either half day or full day sessions.

More specifically, your duties alongside your fellow board members will include:

Duties and Responsibilities:

- Oversee the vision, strategic plan, and the role of the CEO.
- Review and approve plans for the company.
- Approve business opportunities, partnerships and projects.
- Review and approve all governing policies.
- Participation, as may be required, as a member of Finance & Audit and/or Governance & HR Committee meetings.

Qualifications / Knowledge:

- Knowledge of Board Governance and Board experience preferred.
- Management Skills with a background in Finance, Legal, or Business Management.
- Individuals with vision, ideas and commitment to the First Nations business arm.
- Those applicants with experience in a Finance role will be considered an asset for the current Board vacancy.

Please include the following in your application:

- Resume or CV and cover letter outlining your interest and strengths that align with this expression of interest.
- Two references who can speak to your knowledge on governance, business and working as part of a strong team.

Please forward your cv/resume via email by **May 3, 2024** to ceo@northwindbusiness.com.

If you have questions, please contact **John Wladarski at 226-314-1229**.