

# GREATER ESSEX COUNTY DISTRICT SCHOOL BOARD

Alicia Higgison  
Chairperson of the Board



Erin Kelly  
Director of Education

The Greater Essex County District School Board invites applications for the position of

## **SUPERINTENDENT OF EDUCATION**

The position is being advertised internally and externally.  
Qualified persons are invited to apply in writing quoting file number 2021-14 on or before  
4:00 p.m. on Friday, April 23, 2021 to:

**ERIN KELLY**  
**Director of Education**  
**Greater Essex County District School Board**  
**451 Park Street West**  
**Windsor, ON N9A 6K1**

Applications are invited from dynamic leaders who hold Supervisory Officer qualifications in Ontario or are currently enrolled in the Supervisory Officer's Qualifications Program and plan to complete certification within two years of the date of appointment. The appointment will begin August 16, 2021.

The successful candidate will work as part of a team of Superintendents to provide leadership and direction for our school system. Restructuring of senior staff portfolios is currently under review. Responsibilities will include areas of instructional leadership, supervision of schools, as well as system responsibilities. An understanding of both elementary and secondary education, a commitment to equity and inclusion as well as an understanding of mental health and well-being will be important assets.

In the selection process, consideration will be given to each applicant's professional and academic qualifications and to the variety and scope of their professional experience. Consideration will also be given to interpersonal, organizational, management, problem solving, and communication skills.

The application package should include a letter of application, a detailed résumé, a one page statement outlining a philosophy of leadership in the present context and a self-evaluation of strengths and capabilities. In addition, names and authorization to contact three references should be provided.

*As part of our commitment to diversity and inclusion the Greater Essex County District School Board welcomes and encourages applicants from a broad range of cultural, ethnic, racial and gender identities, as well as from people with disabilities to apply and self-identify. We will make the necessary accommodations for applicants to support all aspects of the recruitment process under AODA. Please contact the Human Resources Department if you require assistance with any accommodations.*

March 26, 2021