**Job Search Techniques**

**Online**

* Check websites such as Indeed, Monster, Workopolis, LinkedIn, jobbank.gc.ca,
* Check specific websites of companies, municipalities, government, school boards, non-profits, etc… Many of these may not post their jobs on job search engines.
* Check websites of employment agencies or career centres.
* Job boards. For example, [www.caldwellfirstnation.ca](http://www.caldwellfirstnation.ca) under services click Employment & Training, and there is a job board there.
* Join specific groups with job postings specific to your field.

**Networking**

* Attend networking events, various events, and training in your field.
* Find someone working in the field to mentor, guide and give you career advice.
* Volunteer. A volunteer opportunity could lead to a job. It can be a help on your resume especially if it is in your field. For example, it could be helping at an event. It could also be becoming a leader in a student organization.
* Become involved in your school group in your field.
* If you are on LinkedIn, join groups that are in your field.
* Networking can increase opportunities of referrals.
* Meet with a recruiter and job search agencies.
* In your program of study, build contacts with professors, students, and your department.
* Schedule informational interviews with someone in the field. If you are interested in leadership, contact leaders. Many people would welcome the opportunity as many people would not think to ask.
* See if you can find out about the hidden job market. Sometimes with your network, you can find out about jobs that few may know about.

**Apply for jobs strategically**

* Apply strategically. If you are looking to work with a particular company or field, it may be worth it to apply for another job and there may be opportunities for internal job opportunities.
* Research what the career path is for where you want to be. Apply for those jobs along that path.
* Apply for jobs that match your skills and education and experience.
* If possible, do not turn down a temporary job/assignment, contract or part-time in your field. This could potentially turn into more hours or even full-time.

**Job Fair**

* Take initiative in your current job or if you are at school. If you can learn some skills in your current job or school that are relevant to the field that would be helpful.
* Keep a list of jobs you have applied for; this will help you not apply to the same job by accident.
* If you are in school, try to do a program with a placement, co-work, apprenticeship, or work term. This will help you to get practical experience outside the classroom.
* If the positions you are applying to require a certain software you do not have experience in, you can learn some basics on YouTube, google, or even if free trials are offered.

**Training and Education**

* Read and keep updated on your field.
* Work hard in school or in any job. You will need to build a list of good references.
* Never give up, be patient and persevere.
* Always keep an eye out for more training. This could be free webinars, online training, or paid training.
* Learn another language. This may screen you in over other candidates.
* In your job, take initiative and let the employer know that you are looking to learn as much as possible.
* It never hurts to ask if there are more hours that you could work and also if there are possibilities of other experiences that you could gain.